

Monthly Calendar for VRPS Service Areas and Resource Groups

January

- Board liaisons appointed at 1st VRPS Board of Directors meeting of the year
- 1/31: February VRPS Magazine submission deadline

February

March

- 1st Quarter Profit and Loss Statement distributed from Central Office at month-end

April

- 4/15: May President's Newsletter submission deadline

May

- 5/15: June VRPS Magazine submission deadline

June

- Solicit for professionals for next year board positions and ballot candidates
- 2nd Quarter Profit and Loss Statement distributed from Central Office at month-end

July

- 7/15: Next-year ballot information due to Central Office
- 7/15: August President's Newsletter submission deadline

August

- 8/1-8/31: Next-year ballots open

September

- Notify all professionals on ballots as to results
- Update web pages with upcoming year Board members: names, agencies, contact information
- 9/15: October President's Newsletter submission deadline
- 3rd Quarter Profit and Loss Statement distributed from Central Office at month-end

October

- 10/15: November VRPS Magazine submission deadline
- 10/31: Next year proposed budgets due to Central Office

November

- Next year proposed budgets approved at VRPS Executive Board meeting

December

- VRPS Next-year Leadership Orientation
- 4th Quarter Profit and Loss Statement distributed from Central Office at month-end
- 12/31: Financial Transaction Reimbursement forms for current year deadline
- 12/31: Final Year-End Distribution Forms due to Central Office

Weekly

- 4pm, Fridays: Eupdate submission deadline