

**PARK OPERATIONS RESOURCE GROUP**  
**Meeting Minutes**  
**September 27, 2018 10:00am**  
**VRPS Office**

**In attendance:**

**Dan Smith, Chair/Board Liaison**  
**Alister Perkinson, Vice-Chair**  
**Matt Spruill, Recorder/Central Service Area Representative**  
**Patty McGrath, Eastern Service Area Representative (phone)**  
**Kim, Gloucester County Parks, Recreation, & Tourism (phone)**

Unfinished Business

- None

New Business

- Park Services Database
  - Dan Smith started the discussion about no new information being added to the database (Google document)
  - Possible that there is a disconnect with the technology, ability, or availability to use document
  - Dan is open to having folks email or send him the information and he can enter it into the document
  - There was a consensus from the group that the database is and can be useful to members and we should continue to push for more use, updates to the database
  - We will have the database available in printed form at the Annual Conference and will try and get folks to add their information in writing at this year's conference
  - Allister stated he would look at sprucing up the images/area on the website to draw more attention to it online
  - During the Tuesday sessions room hosts for the Park Services sessions should remind folks about the database and ask that they look at it/add information and explain it
    - Patty noted that we should be bringing it up during the whole conference
- VRPS Annual Conference
  - Dan opened the discussion about this year's VRPS Annual Conference and Park Services Day
    - Currently 50 registered for Tuesday, hoping to get up to 75

- We will need folks to serve as room hosts for the 6 Park Services sessions
      - Dan will do 2
      - Matt will do 2
      - Patty will do 2
      - There are a couple of other folks that may be willing to fill in if needed
    - Dan will work with Education Committee to try and get session locations close to each other in hopes it will be less confusing and more comfortable for some Park professionals who are not used to attending the conference
    - PORG members will be around to help direct folks
  - Deep Run Recreation Center Park Services Day
    - After sessions at the Hilton folks will make their way to Deep Run Recreation Center for the remainder of the Park Services Day
    - Vendor hosted lunch in a separate room, attendees will be encouraged to walk around and visit vendor booths during this time
    - After lunch will be “Kick the Tires” and round-table discussions
      - Vendors will have equipment outside in parking lot for attendees to visit, look at, try out
      - Still hoping to get more equipment vendors to bring their products. Dan and Jim will be talking with Smith Turf
      - Henrico Recreation & Parks will be helping with vendor set-up and coordination at Deep Run
      - Round table discussions; hoping for 4
        - Possible topics include: Artificial turf pros and cons, crew leadership, customer service, and maybe something from Tom Tracy
    - PORG Meeting at Conference
      - We will host a meeting during resource group meeting times
      - We will discuss the database, resource group updates, more involvement, 2019 conference

**Next Meeting – TBD**