



Virginia Recreation & Park Society

An Affiliate of the National Recreation and Park Association

Senior Resource Group Meeting

Board Meeting Minutes: Conference call meeting on August 3, 2018; Call to order at 10:05 a.m.

Attended by: LaTanja Jones, Adriana Carr, Jane Shelhorse, Judith Mangilin

Approval of June Minutes:

Treasurer's Report: Judith reported that there are 21 professionals and one student registered for the SRG conference. The goal is to have 40 people registered. Plug the conference to the 2019 Annual Conference planning committee.

VRPS Liaison: The Board of Directors reviewed the financial reports and status; VRPS is doing well. The Annual Conference locations are as follows: 2018 – Henrico, 2019 – Tyson's Corner, 2020 – Norfolk, 2021 – VRPS is considering an area new JMU.

VRPS is pleased with their current partnership with the Virginia Department of Health; through donations, they have considered partnering with the Virginia Senior Games. This year's games had over 1,300 athletes and majority of them were pickle ball participants. The games will continued to be held in Henrico as of now. There may be request from other locations to assist with the senior games in the future.

There will be a special events workshop held in the Northern Service Area on September 19th. They are also seeking assist with the legislation process.

Old Business:

Blogs:

The blogs have been stagnant. Janice may not have an opportunity to update the blogs – the group may be losing her, due to the length of her tenure.

Lunch Arrangements:

There will be three lunch options for the conference: turkey & cheese, roast beef & cheese, or hot veggie sub. We will be serving six-inch subs at \$9 each. A vegetarian option will need to be included as well. The group is seeking ways to determine how to retrieve order options for the conference. We will send out request for lunches two weeks before the conference date. Adriana said that she would follow-up with Karen about last year's process. Lunch options should not be included in the conference brochure.

Jane said that she will purchase drinks and chips to go with the lunches as well. She will also provide hospitality (coffee, hot water and tea).

SRG Board Selections/Member Status:

Adriana put her name in for Chair-Elect until we find someone to take that position. Kim Graves with Chesterfield County Parks & Recreation is interested in being the Chair-Elect for the SRG Board. The group could potentially write-in Kim for the position.

Hope Lomax-Jones is no longer working with the City of Norfolk. There is a new person in her role that may have some interests in serving on the SRG board. Adriana is not sure where Hope relocated and at this point, cannot locate the SRG table cover.

New Business:Review Conference Day Schedule:

Jane has reserved a room in the community center on Thursday, September 27th from 1:00 p.m.-4:00 p.m. to prep for the conference.

SRG conference schedule has been completed. Please see the attached conference brochure.

Adriana and Jane will speak with the conference participants briefly during lunch and work on gaining my interest in participating on the SRG board and to gain ideas for next year's conference.

Working lunch will include icebreaker activity to aide conference participants in mingling and connecting with new people.

SRG Conference Program (assign roles):

Adriana will create a conference program. LaTanja will assist with this task. Programs will need to be printed prior to the start of the conference and placed in each delegate bag.

Review Conference To-Do List (assign tasks):

Adriana will ask June if she could connect with the VRPS main office to retrieve credit card forms, receipt booklets and hole punch for CEU forms. She will also ask Daniel for the CEU and registration forms.

Group is working together to determine what is the best speaker gift to give to each presenter after their presentations.

Items to put in the delegate bags, different swag items. LaTanja said that Reston Community Center should have some items to contribute to the bags. Prizes will also be needed for door prizes.

Karen will provide breakfast items: bananas, crackers and creamer.

Icebreaker activity can be in lieu of the activity that will be used during lunch. Lunch time conversation activity.

Room monitors will need to be determined; will be decided at a later date.

CloseACTION ITEMS:

- Adriana will create a trifold on ways to partner with SRG
- Adriana will send updated conference to-do list to the group prior to the next meeting

Adjourned: Jane motioned adjourn the meeting – LaTanja seconded. Meeting was adjourned at 11:05 a.m.

Next meeting dates: Conference call will be held on Friday, September 14, 2018 at 10:00 a.m.

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